



**The American Legion
Department of Maryland
Damascus Post 171
PO Box 171
Damascus, Maryland 20872**

**Anita Trotter
Commander**

2025 – 2026

**Kevin O’Neill
Adjutant**

EXECUTIVE COMMITTEE MEETING MINUTES

August 4, 2025

ATTENDANCE:

Executive Committee (EC)	Present	Absent
Commander: Anita Trotter	X	
1 st Vice Commander: Scott Dallas	X	
2 nd Vice Commander: Mike Wright	X	
Adjutant: Kevin O’Neill	X	
Finance Officer: Ray Lewandowski	X	
Judge Advocate: Fred Mitchell (PPC)	X	
Sergeant at Arms: Sabrina Murray		X
Elected Member: Steve Monteiro (PPC)	X	
Elected Member: James Serritella	X	
Elected Member: Paula Gill	X	
Elected Member: Keith Martin	X	
Additional Attendees		
Sam Lehane		

There was a quorum present. The Commander called the meeting to order at 1859 hours. The meeting took place at Post 171.

FINANCE OFFICER’S REPORT

- The Legion Fiscal Year 2025 - 2026 budget was approved to submit to the membership for consideration. The budget review and discussion were the primary focus of the meeting.
- Will eliminate bingo payments to Unit due to not rendering service - the motion was approved.
- We will increase payment to bingo snack vendor to \$350.00 per bingo night - the motion was approved. Increased because the time spent preparing, operating and cleaning each Bingo week was well over 20 hours.

COMMANDER’S REPORT

- A Post cleanup is scheduled for 17 August 2025 @ 1300.

ADJUTANT’S REPORT

- Post inspection is set for September 8th and will take place prior to the meeting.

2ND VICE COMMANDER’S REPORT

- Nothing to report

JUDGE ADVOCATE’S REPORT

- Nothing to report.

SERGEANT AT ARMS' REPORT

- No report.

COMMITTEE REPORTS

MEMBERSHIP:

- 213 members, 73.95%, 1st in District, 3rd in State.
- Goal this year is 288. We ended up last year with 285 members, 14 short of our 299 goal.

80TH ANNIVERSARY

- Committee members continue to work on proposals for various items.
- The committee will get a budget together based on an anticipated 165 guests plus band members.
- As part of the anniversary, a trip to both the National Museum of the United States Army and National Museum of the Marine Corps is being planned 18 October. Bus transportation is being arranged, cost per participant is \$30, that includes a lunch. Information will be distributed to Post Members, Auxiliary members, and other veterans. Sam L. is also working on finding local sponsors.

BASEBALL

- Nothing to report.

BUILDING AND GROUNDS

- Nothing to report.

SCHOLARSHIP

- Nothing to report.

UNFINISHED AND NEW BUSINESS

- None

MISCELLANEOUS MATTERS, GOOD OF THE POST

- Members that turn 90 years old will be sent a Happy Birthday card instead of fruit basket.
- Memorial Brick Program: we're going to restart the program Cary Henry will provide information. The brick patio can be seen near the flagpoles in front of the Post.
- Funerals / funeral celebrations / post everlastings are free to post members and unit members for immediate family members as defined in the Post SOP. Others will pay room rental fees.

Meeting Adjourned: The meeting adjourned at 2038 hours.

Submitted by:
Kevin O'Neill
Adjutant, Post 171