



**The American Legion
Department of Maryland
Damascus Post 171
PO Box 171
Damascus, Maryland 20872**

**Anita Trotter
Commander**

2025 – 2026

**Kevin O’Neill
Adjutant**

**EXECUTIVE COMMITTEE MEETING MINUTES
October 6, 2025**

ATTENDANCE:

Executive Committee (EC)	Present	Absent
Commander: Anita Trotter	X	
1 st Vice Commander: Scott Dallas	X	
2nd Vice Commander: Mike Wright		X
Adjutant: Kevin O’Neill	X	
Finance Officer: Ray Lewandowski	X	
Judge Advocate: Fred Mitchell (PPC)	X	
Sergeant at Arms: Sabrina Murray		X
Elected Member: Steve Monteiro (PPC)	X	
Elected Member: James Serritella	X	
Elected Member: Paula Gill	X	
Elected Member: Keith Martin	X	
Additional Attendees		

There was a quorum present. The Commander called the meeting to order at 1857 hours. The meeting took place at Post 171.

FINANCE OFFICER’S REPORT

- September was Income was \$42,500, Expenses were \$53,655, for a net revenue of -\$13,000. About \$183,000 is in bonds in the bank. Details and exact numbers are available in the September finance report.

COMMANDER’S REPORT

- Foundation Forward: The Architect and Assistant were at the Post last week. They took measurements in various areas to start developing detailed plans for the Post building. This cost about \$1000.
- MD Senator responsible for grant the Post received will visit on 30 October. Need some member to be at the Post during the visit.

ADJUTANT’S REPORT

- Nothing to Report

1st VICE COMMANDER’S REPORT

- Nothing to Report

2ND VICE COMMANDER’S REPORT

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- No Report

JUDGE ADVOCATE'S REPORT

- Final input forms for Post Honorary Awards are complete and available for use.

SERGEANT AT ARMS' REPORT

- No Report.

COMMITTEE REPORTS

MEMBERSHIP

- As 3 October: 227 members (up 2 from last week) 78.82%, 1st in District (same as last week), 4th in Department (5th last week).

BINGO

- New bingo ball camera needed will cost about \$750. Will order soon.

BASEBALL

- Team record is 6 wins, 3 losses and 1 tie. Playoffs start 15 October.

BUILDING AND GROUNDS

- Estimate for two new remote controlled, programmable Thermostats and multiple Temperature Sensors that will be placed in locations around the Main Hall (upstairs hall) is about \$4,500.

SCHOLARSHIP

- Nothing to report.

UNFINISHED AND NEW BUSINESS

- None reported

80TH ANNIVERSARY

- Due to government shutdown that started 1 October, the Museums are closed until government re-opens. The trip is delayed with date to be determined.

MISCELLANEOUS MATTERS, GOOD OF THE POST

- Lorien Visit scheduled for 15 October, not the 8th (the 2nd Wednesday is usual). Need suggestions for topics and guest speakers to give a 30-minute talk on any topic that would interest them.
- Approved \$250 honorarium to each of the two speakers for the Veterans Day Event.

Meeting Adjourned: The meeting adjourned at 2015 hours.

Submitted by:
Kevin O'Neill
Adjutant, Post 171